|  |  |  |
| --- | --- | --- |
| **ICMS 9021 Application Form for Sitting Position** | | |
| **PI’s Name** |  | |
| **Name** |  | |
| **Student/Staff No.** |  | |
| **Apply Period** **(1 month maximum)** | From / / to / / | |
| **Room’s Regulation:**   * Before using your seat, please go to N22-9006a to register. * Each person can only register and use one set of the seats (1 chair, 1 table) * Please empty your desktop and keep it tidy every day. * Please keep your valuable objects by yourselves (eg: laptop etc). * **Please renew your registration every month.**   I had read and accepted the regulation at Room 9021. | | |
| **PI’s Signature:**  Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
| **Student’s Signature:**  Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | **Student/Staff Card Permitted:**  Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

|  |  |  |
| --- | --- | --- |
| **ICMS 9021 Application Form for Cancel Sitting Position** | | |
| **PI’s Name** |  | |
| **Name** |  | |
| **Student/Staff No.** |  | |
| **Apply Period (1 month maximum )** |  | |
| **PI’s Signature:**  Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | **ICMS 9021 Manager:**  Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |