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| **ICMS 9021 Application Form for Sitting Position** |
| **PI’s Name**  |  |
| **Name** |  |
| **Student/Staff No.** |  |
| **Apply Period****(1 month maximum)** | From / / to / /  |
| **Room’s Regulation:** * Before using your seat, please go to N22-9006a to register.
* Each person can only register and use one set of the seats (1 chair, 1 table)
* Please empty your desktop and keep it tidy every day.
* Please keep your valuable objects by yourselves (eg: laptop etc).
* **Please renew your registration every month.**

I had read and accepted the regulation at Room 9021. |
| **PI’s Signature:**  Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Student’s Signature:** Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | **Student/Staff Card Permitted:** Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| **ICMS 9021 Application Form for Cancel Sitting Position** |
| **PI’s Name**  |  |
| **Name** |  |
| **Student/Staff No.** |  |
| **Apply Period(1 month maximum )** |  |
| **PI’s Signature:** Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | **ICMS 9021 Manager:**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |